

Race Management At DSC



Essential Learning Outcomes

- Understand WHAT Race Committee Does
- Learn HOW to run Race Committee at DSC
 - HOW to set marks
 - HOW to anchor the Signal (Committee) boat
 - HOW to set and adjust a starting line
- Learn WHAT to DO in an EMERGENCY
- Learn HOW to complete the Score Sheets and WHAT to do with them

Who are Race Committee (RC) Members?

Typically they are volunteers

- Racers or non-Racers who want to be part of the fun

They do it because of their own interest in the sport, and the pleasure it brings to them and to the competitors.

Race committees perform a valuable service to their constituents—the racers—which few racers can or are willing to buy.

The members of the committee take pride in providing the best service possible.

Elements of Success:

- Preparation and planning
- Teamwork
- Know the wind, weather
- Select a good location
- Take corrective action when things go wrong

What is Expected of the RC by Sailors?

Having witnessed good race management at many regattas, competitors have come to expect certain standards for race committee work.

- Perfection!
- Competence
- Knowledge of the sport, the class, the locale and the event
- Fair Competition
- Adaptability & Flexibility
 - Conditions
 - Procedures
- Safety and Good Sense
- Decisiveness
- Fun

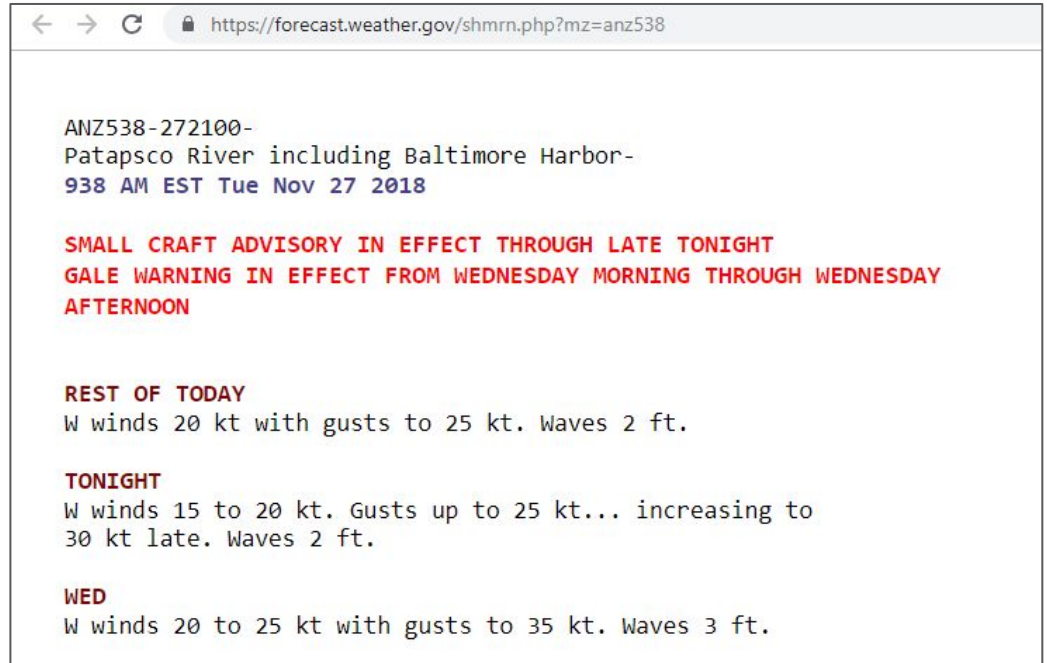
The **8** steps of DSC RC Duty

1 Do you have RC Duty? Check the Roster

	B	C	D	E	F	G	H	I	J	K
		Series 1	Series 1	Series 1	Series 1	Series 1	Series 2	Series 2	Series 2	Series 2
	Skipper Names	4/25/2019	5/2/2019	5/9/2019	5/16/2019	5/23/2019	5/30/2019	6/6/2016	6/16/2019	6/20/2019
	Jenn Millar & Rachael Boicourt	03 Jammin	04 Jalapeno	05 OJ	06 Algonquin	07 Jolly Roger	08 Jolie	09 CoCoJ	10 Jazz	11 Jackrabbit
	Ehren Gaag, Steve Smith, Mark Collins	04 Jalapeno	05 OJ	06 Algonquin	07 Jolly Roger	08 Jolie	09 CoCoJ	10 Jazz	11 Jackrabbit	Race Committee Duty
y	Tom Dolby, John DiMino, Jack BeVier	05 OJ	06 Algonquin	07 Jolly Roger	08 Jolie	09 CoCoJ	10 Jazz	11 Jackrabbit	Race Committee Duty	01 Joker
s	Robert Daniel, Jared Ackers	06 Algonquin	07 Jolly Roger	08 Jolie	09 CoCoJ	10 Jazz	11 Jackrabbit	Race Committee Duty	01 Joker	02 Jester
	Tim King, Chris Rossi	07 Jolly Roger	08 Jolie	09 CoCoJ	10 Jazz	11 Jackrabbit	Race Committee Duty	01 Joker	02 Jester	03 Jammin
	Dave Beckett, Steve Young	08 Jolie	09 CoCoJ	10 Jazz	11 Jackrabbit	Race Committee Duty	01 Joker	02 Jester	03 Jammin	04 Jalapeno
	Tark Yetiser, Dino Fragnos	09 CoCoJ	10 Jazz	11 Jackrabbit	Race Committee Duty	01 Joker	02 Jester	03 Jammin	04 Jalapeno	05 OJ
y	Nathan Wilson, Keegan Dauber	10 Jazz	11 Jackrabbit	Race Committee Duty	01 Joker	02 Joker	03 Jammin	04 Jalapeno	05 OJ	06 Algonquin
	Chris Endres, Matt Alish, Doug Silber	11 Jackrabbit	Race Committee Duty	01 Joker	02 Jester	03 Jammin	04 Jalapeno	05 OJ	06 Algonquin	07 Jolly Roger

2

Check the WX,
email your
co-team, and
create a plan



A screenshot of a web browser displaying a weather forecast for Patapsco River. The browser's address bar shows the URL: <https://forecast.weather.gov/shmrrn.php?mz=anz538>. The page content includes the station ID ANZ538-272100, the location Patapsco River including Baltimore Harbor, and the time 938 AM EST Tue Nov 27 2018. A red warning message states: "SMALL CRAFT ADVISORY IN EFFECT THROUGH LATE TONIGHT GALE WARNING IN EFFECT FROM WEDNESDAY MORNING THROUGH WEDNESDAY AFTERNOON". The forecast is divided into sections: "REST OF TODAY" (W winds 20 kt with gusts to 25 kt. Waves 2 ft.), "TONIGHT" (W winds 15 to 20 kt. Gusts up to 25 kt... increasing to 30 kt late. Waves 2 ft.), and "WED" (W winds 20 to 25 kt with gusts to 35 kt. Waves 3 ft.).

ANZ538-272100-
Patapsco River including Baltimore Harbor-
938 AM EST Tue Nov 27 2018

**SMALL CRAFT ADVISORY IN EFFECT THROUGH LATE TONIGHT
GALE WARNING IN EFFECT FROM WEDNESDAY MORNING THROUGH WEDNESDAY
AFTERNOON**

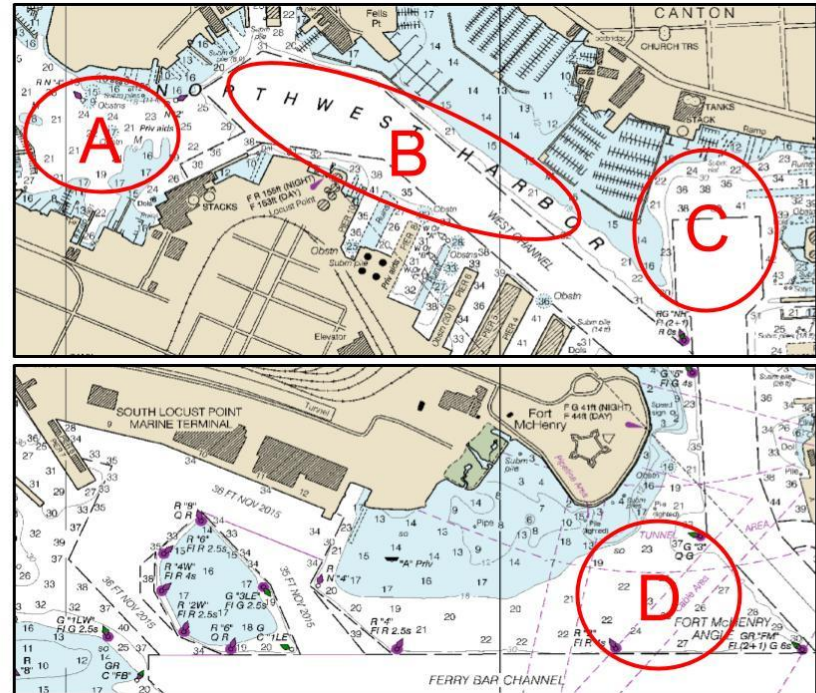
REST OF TODAY
W winds 20 kt with gusts to 25 kt. Waves 2 ft.

TONIGHT
W winds 15 to 20 kt. Gusts up to 25 kt... increasing to
30 kt late. Waves 2 ft.

WED
W winds 20 to 25 kt with gusts to 35 kt. Waves 3 ft.

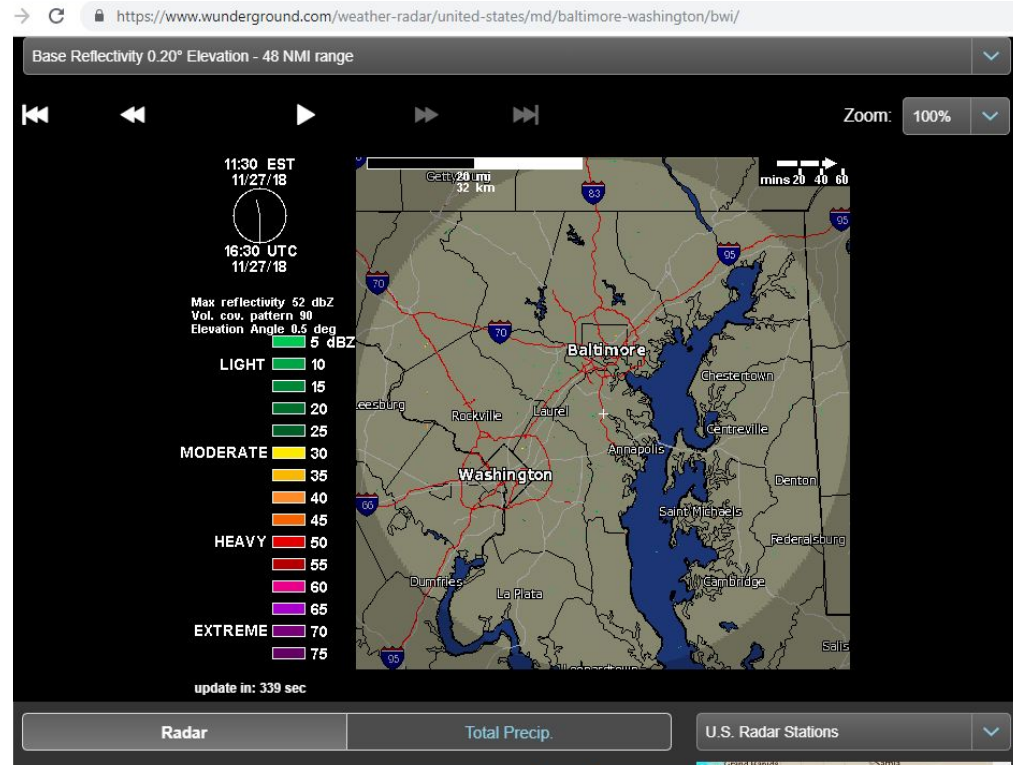
2

... If your plan doesn't involve Course 'C', contact the office (410.727.0722)



3

Before setting
up for RC,
Check the
Radar



4 If the forecast is good, follow RC Checklist

← → ↻ <https://downtownsailing.org/resources/Documents/Racing/TNR%20RC%20Checklist.pdf>

TNR RC Checklist 1 / 2

TNR RC Checklist

Print Name and Date at Top of Page

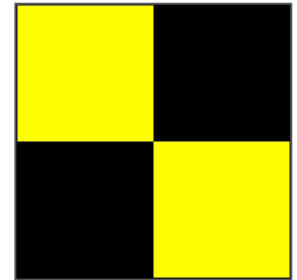
Description	Item	Additional	Y/N or N/A	Initials
Check the weather forecast and forecast discussion. Gale Warning?				
Check the radar and see if any storms are on the horizon. Storms a-brewin'?				
Check the buoy data for the following locations: BLTM2; FSNM2; FSKM2 (circle checked)				
		are winds <3kt. or >20kt.?		
Locate the following items in the Racer Dock Box and AED First Aid Box:				
	AED			
	1st Aid Kit - includes Ice Packs			
	x2 Orange Tetrahedrons (and inflate w/ red vacuum)			
	Gaskets in Dump Valves			
	Dump Valve Securely fastened			
	Inflate Valve not cross threaded			
	Chain and adequate rode w/ 15 lb mushroom & knots			
Race Committee Bag				
	Score Sheets			
	Protest Forms, Scoring Penalty and Protest Withdrawal Forms			

4

- **AED in Markset powerboat**
- Markset boat carries Pin and Windward Mark
 - Check marks for sufficient rode
 - Are knots tied appropriately?
 - Is chain sufficient and are shackles tight?
- (for DSC), RC Signal boat carries Leeward Mark
- For 2019+, RC works to use flags for course changes (see SIs)
 - Flags: C (change), S (shorten), 1st substitute pennant (general recall) required
 - Orange Flag on Signal Boat for start/finish - tie or set vertically
 - Optional flags: L (come within hail), pennant no. 1 & 2 (class flags), P (prep), X (individual recall), AP pennant (postponement)
- RC Signal Boat needs to check anchor and rode for sufficient length

5 Communicate Course Location to Competitors

1. Tell each skipper before leaving dock
2. Broadcast via VHF Channel 71 at 5:30 PM (per SIs)
3. Maneuver powerboats toward course location <6mph
4. Optional: hoist **flag L** (with one horn blast)
as you are heading toward course location
 - a. Flag L means “come within hail” / “follow me,” showing Race Committee’s intention to race / movement of the RC boat
 - b. Once you are on station, take the L flag down unless you want boats to “come within hail.”
 - c. No signal for taking it down and can rehoist (1 blast) when needed

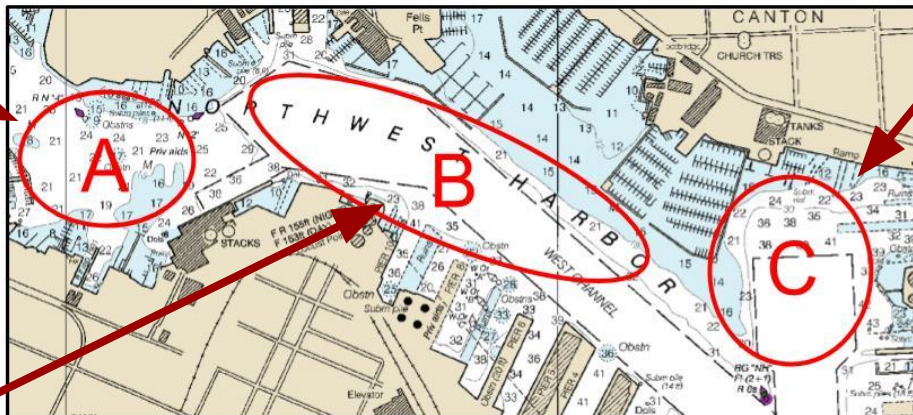


Flag L

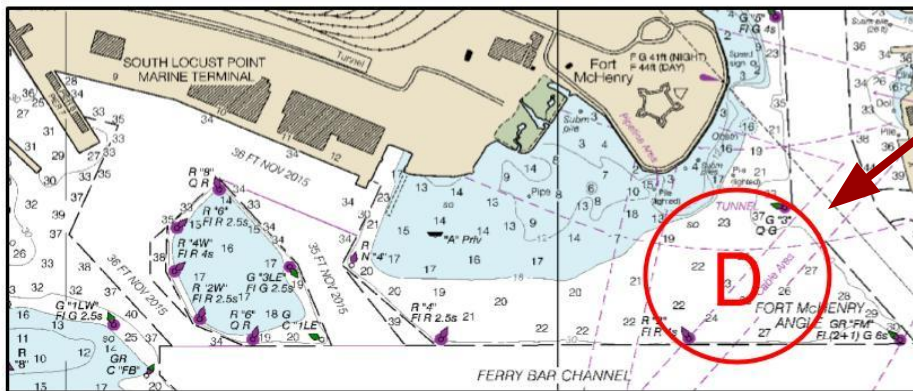
How do you know which Course to go to?

Use A
ONLY
if weather is
sketchy
NW winds
Typically April,
September,
October

Use B
ONLY with
approval of
DSC staff
NW & SE winds
only



Use C
May, June, July,
and August

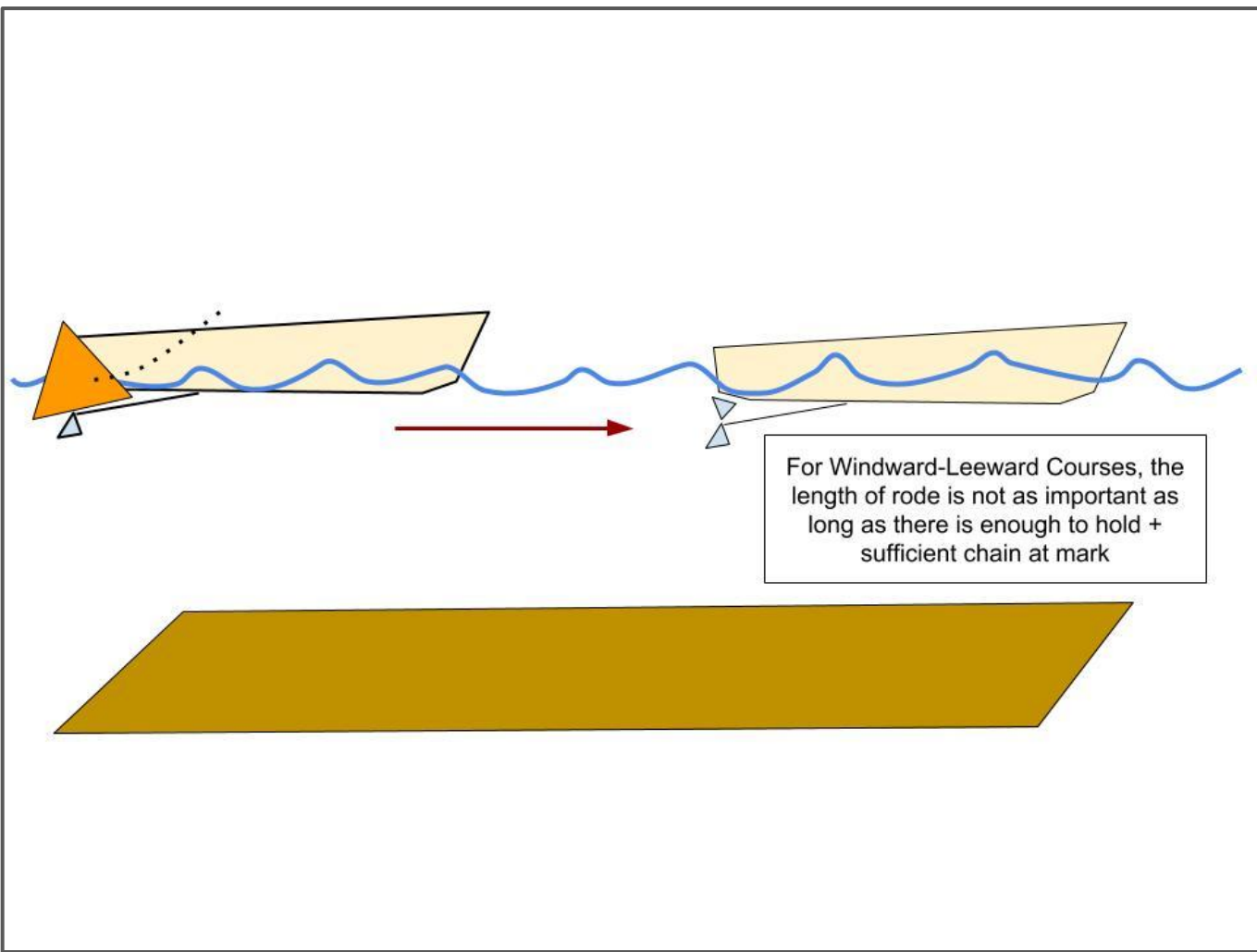


Use D
ONLY when daylight is
longer .. late May,
June, early July
AND when wind is
S, SE, NE

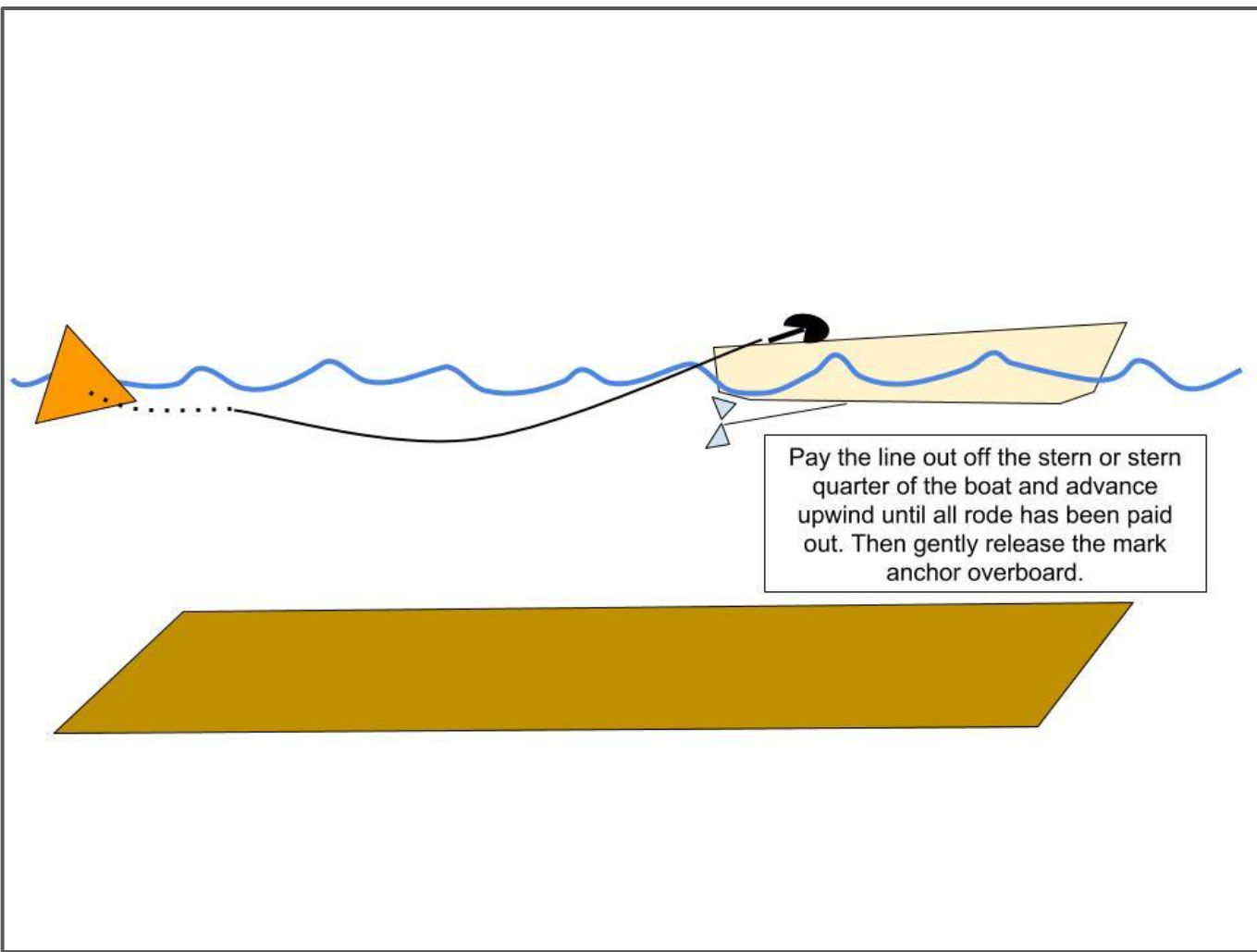
6

Set the Marks for the Course

1. Signal boat drops leeward mark
2. Markset boat proceeds upwind with windward mark
 - a. Markset and Signal boats communicate with each other to drop Windward (aka weather) mark
 - b. Markset then adjusts the windward mark as needed
3. Signal boat sets the “committee boat end” of the line by anchoring
 - a. Signal boat should anchor far enough away from leeward mark to prevent being run into if a racing boat screws up the douse
4. Markset boat drops the “pin end” buoy
 - a. Markset begins downwind of desired mark location and proceeds upwind, trailing mark astern
 - b. Markset listens for command from Signal boat to “Drop!”
5. Markset and Signal boats work together to insure line is square
 - a. Markset can drag pin downwind if need be, or Signal boat can lengthen/shorten rode
 - b. Marks can be adjusted until preparatory signal (2 minutes on Sound Starting System)

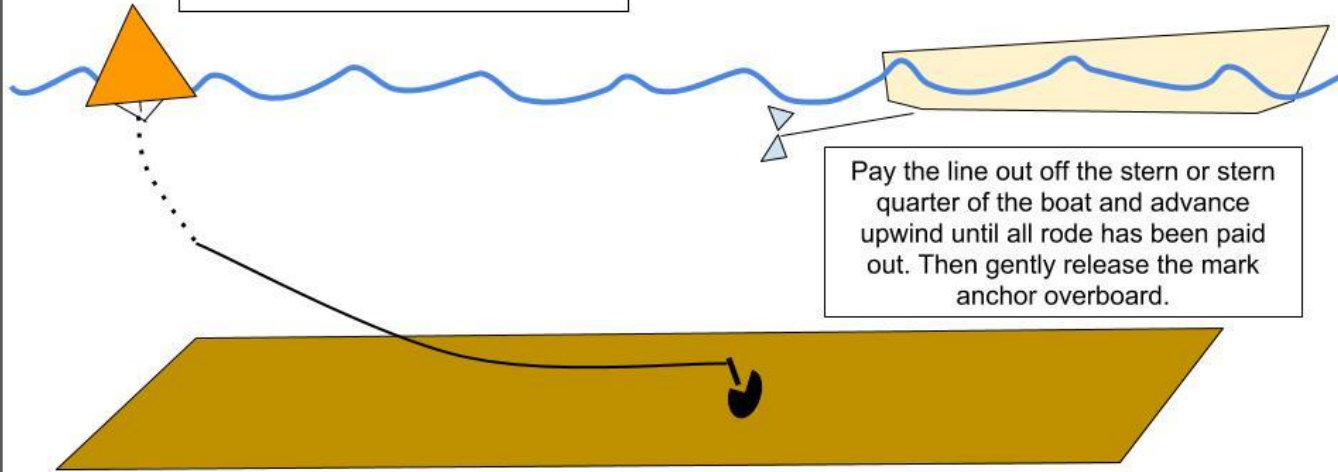


For Windward-Leeward Courses, the length of rode is not as important as long as there is enough to hold + sufficient chain at mark



Pay the line out off the stern or stern quarter of the boat and advance upwind until all rode has been paid out. Then gently release the mark anchor overboard.

The chain on the mark is critical to prevent keels from snagging on the mark's anchor rode. For our silt bottom, a mushroom anchor with no chain will hold as long as sufficient scope is paid out. 3:1 should suffice for all conditions.

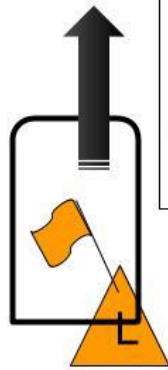


Pay the line out off the stern or stern quarter of the boat and advance upwind until all rode has been paid out. Then gently release the mark anchor overboard.

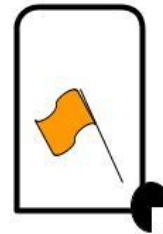
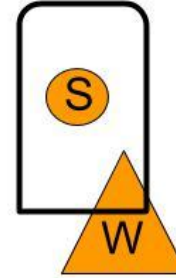
SETTING THE WINDWARD & LEEWARD MARKS #1



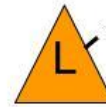
WAVES 90 deg. to WIND



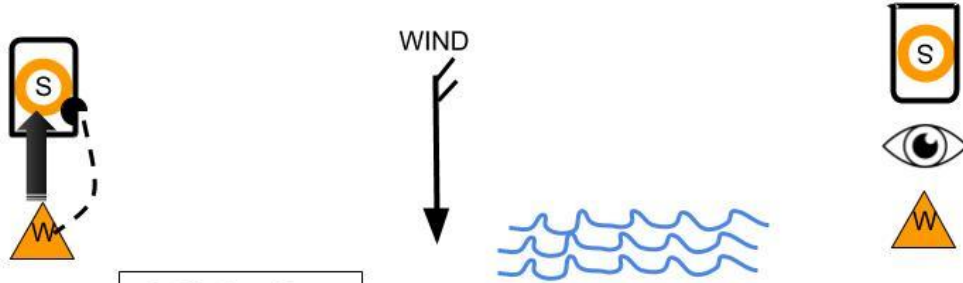
1. Signal Boat preps leeward Mark; advances upwind and lets mark drift out astern



2. Signal Boat drops leeward mark when mark is in spot; Markset advances directly upwind of Signal Boat/Leeward mark



SETTING THE WINDWARD & LEEWARD MARKS #2

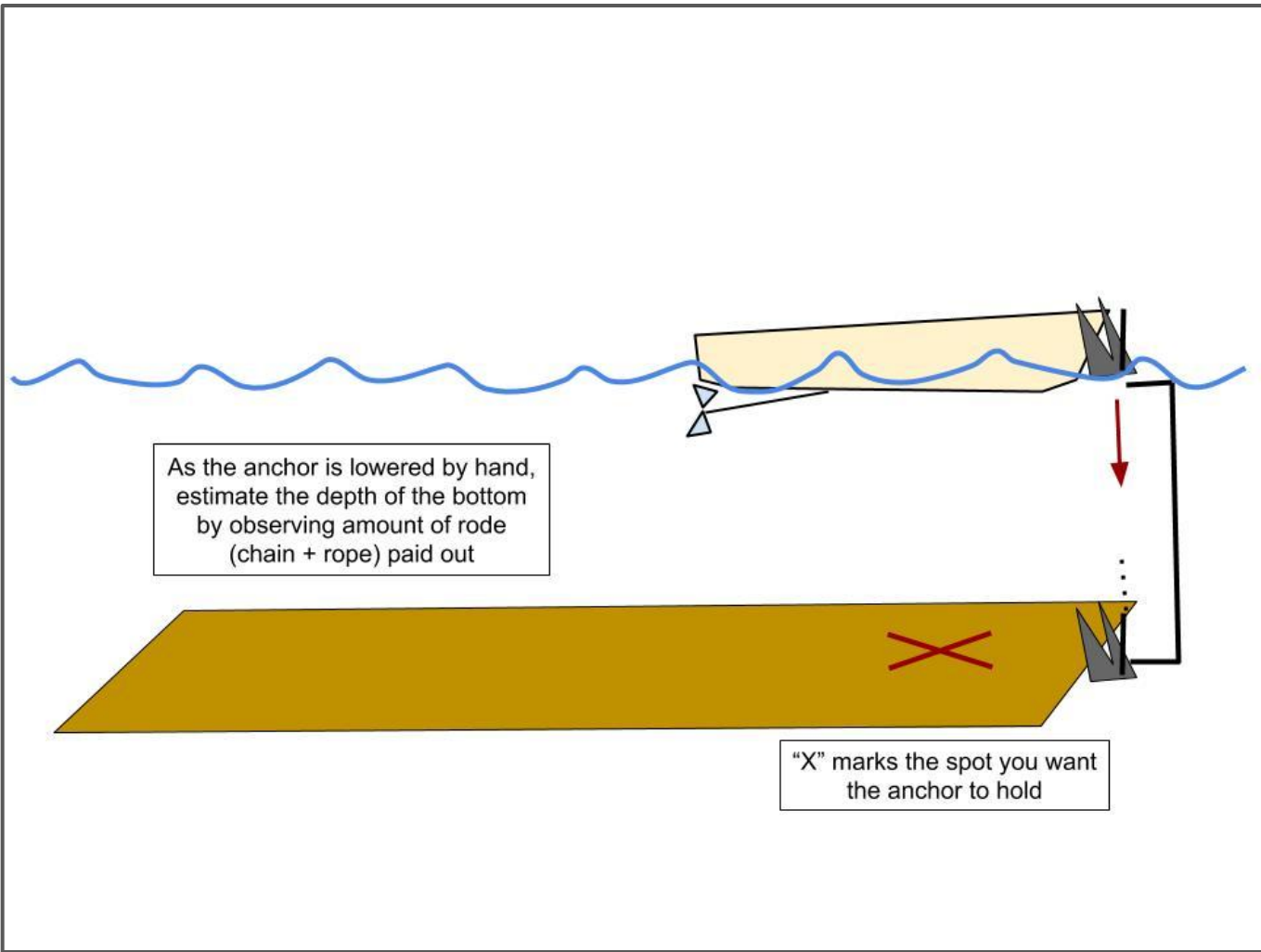


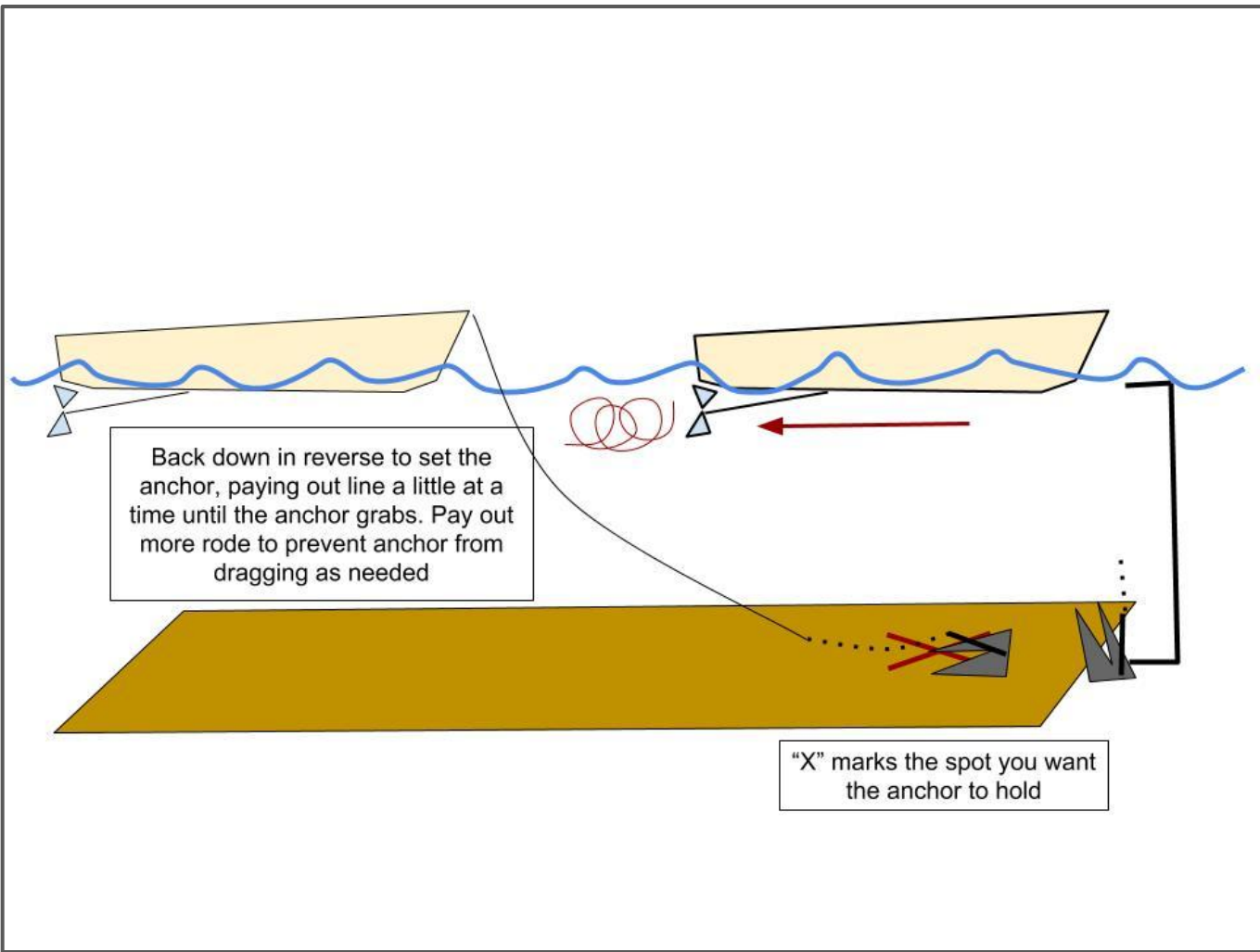
3. Markset Boat
preps windward
mark; advances
upwind and lets
mark drift out
astern; drops
mark on
command by
Signal Boat

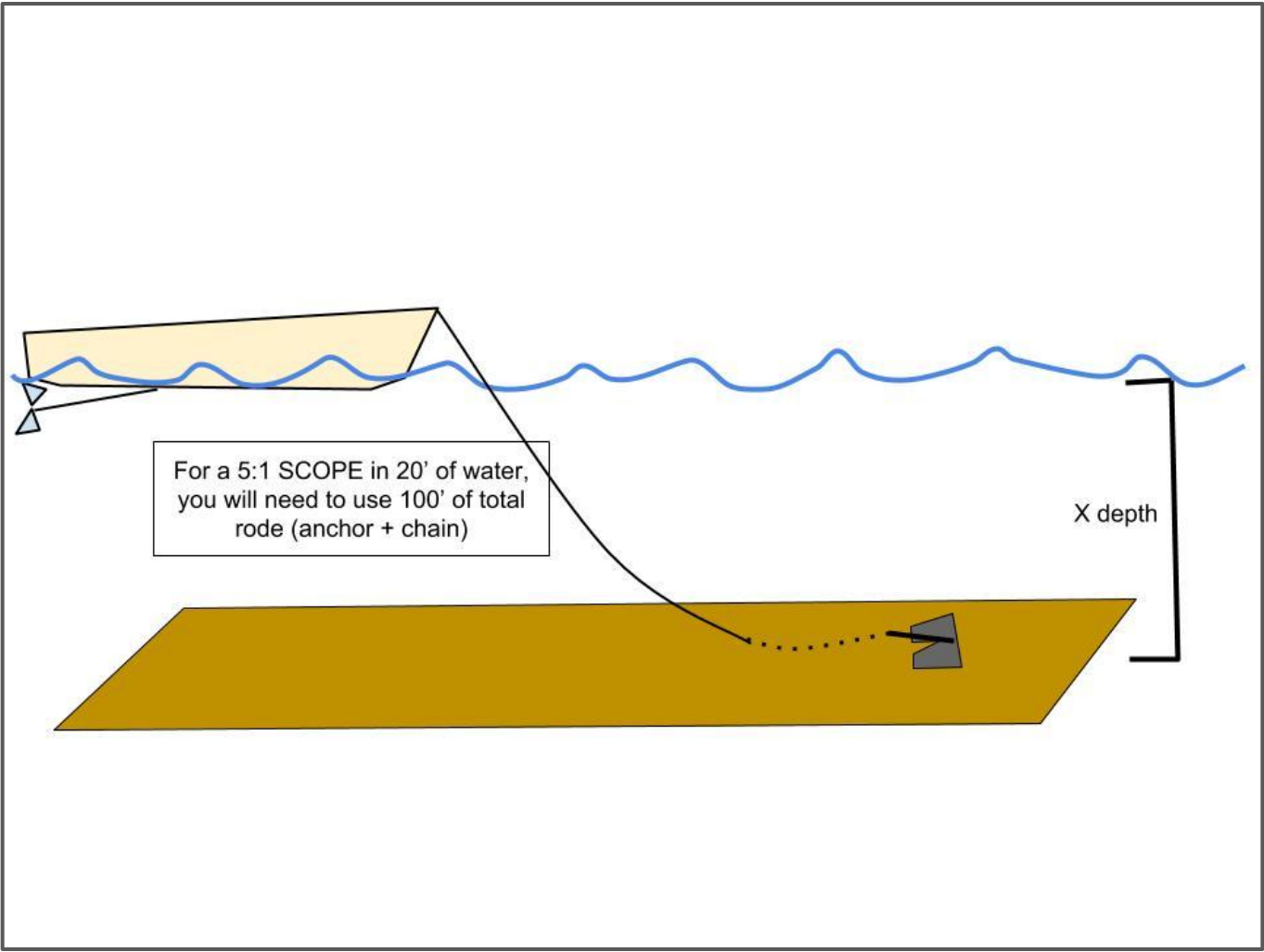


4. Markset and
Signal Boats view
the course for
squareness to
wind & current
and adjust as
necessary











SETTING THE START/FINISH LINE #2a

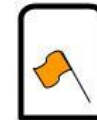
WIND



WAVES 90 deg. to WIND



1. Signal Boat advances upwind of desired location. Lowers anchor, then backs down to desired location. Sets anchor by snubbing anchor line and backing down.

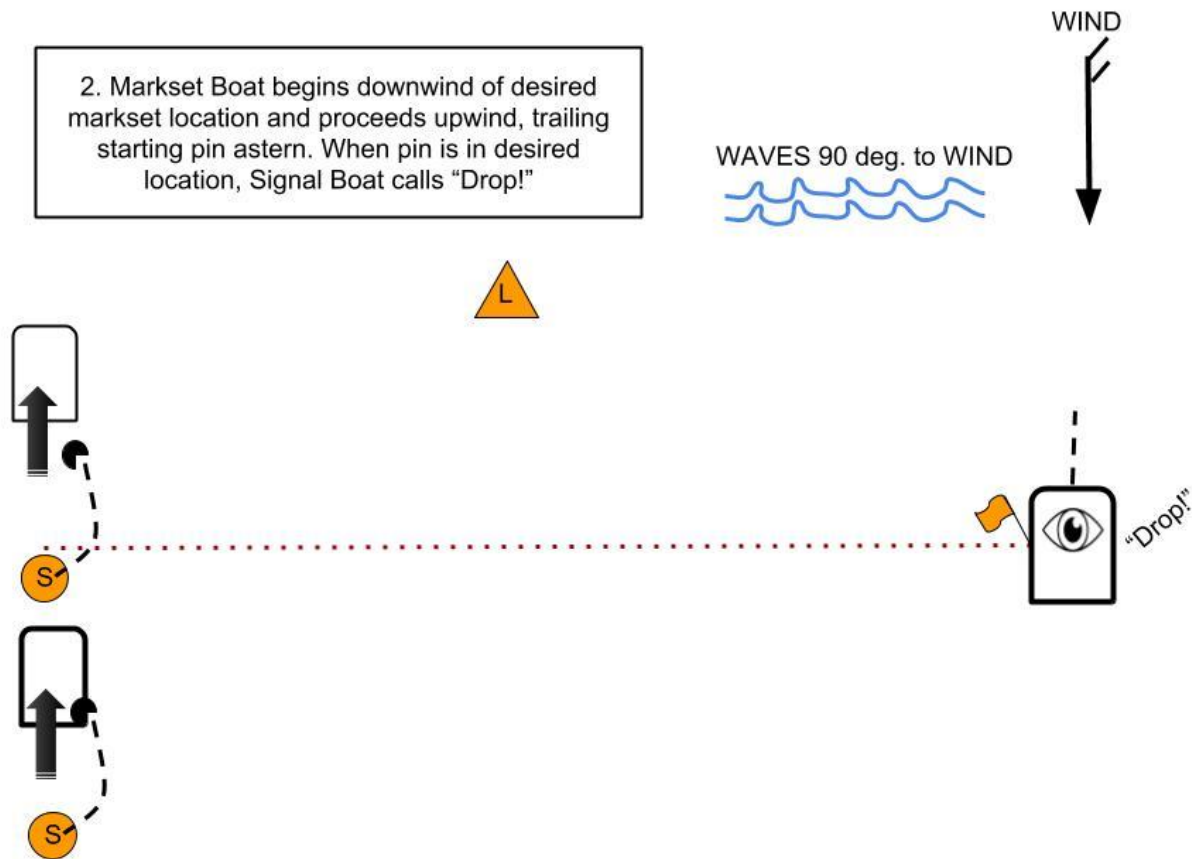


SETTING THE START/FINISH LINE #2b

2. Markset Boat begins downwind of desired markset location and proceeds upwind, trailing starting pin astern. When pin is in desired location, Signal Boat calls "Drop!"

WAVES 90 deg. to WIND

WIND

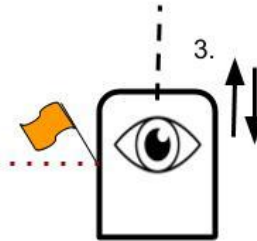
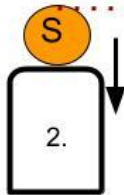


ADJUSTING THE START/FINISH LINE

1. Signal and Markset Boats sight the line for squareness and drift.
2. If pin is too far upwind, markset boat drags it downwind.
3. Further adjustments are made by changing length of Signal Boat anchor rode



WAVES 90 deg. to WIND



7

Run the Races!

1. Flag L up (with 1 horn blast) when prepping to race
2. Notify competitors on VHF 71 intention to race
3. Lower L flag (traditionally 1 minute prior to class warning flag) - no sound
4. Turn on Ollie
5. Ollie gives beeps for 10 seconds before 5 short warning blasts
 - a. Try to capture all horn sounds on VHF 71
 - b. 5 second pause and then...
6. 3 minute (class flag, warning signal) 3 long blasts
7. 2 minute (flag P, preparatory signal) 2 long blasts
8. 1 minute, 30 seconds - 1 long, 1 short
9. 1 minute (flag P down) - 1 long
10. Sounds for 30, 20, 10, 5-1, and start. Class flag down at Start



Orange Flag and Staff up & on station



"L" Flag Up "Come within hail" (1 short)



"L" Flag Down (no sound)



Find the Ollie and test horn (WONK!)

Turn the Ollie on (beep, beep, etc.)

5 warning blasts (WONK, etc.)



3 Minutes - Class Flag UP - 3 Long



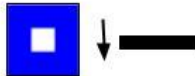
2 Minutes - P Flag UP - 2 Long



1 Min 30 sec - 1 Long, 3 short



1 Minute - P Flag DOWN



30, 20, 10 sec - 3 short, 2 short, etc.



5, 4, 3, 2, 1, GO! - Class Flag DOWN



7

After the countdown finishes ...

1. If a boat or a few boats are over early at start (OCS):
 - a. Announce the boat names/team names/boat numbers on VHF 71
 - b. Optional - Hoist flag X and give 1 horn blast



2. If close-to or more-than half of the boats are OCS:
 - a. Hoist 1st Substitute pennant and give 2 horn blasts
 - b. Courtesy - announce the general recall on VHF 71



3. If all boats are behind the starting line at the start, announce “ALL CLEAR”
 - a. Starting line is between the staff of the orange flag and the “Course Side” of the starting pin
4. If it looks like boats cannot lay the pin on starboard tack:
 - a. Abandon the race
 - i. Hoist flag N and blow 3 horn blasts
 1. Use one horn blast when lowering the flag

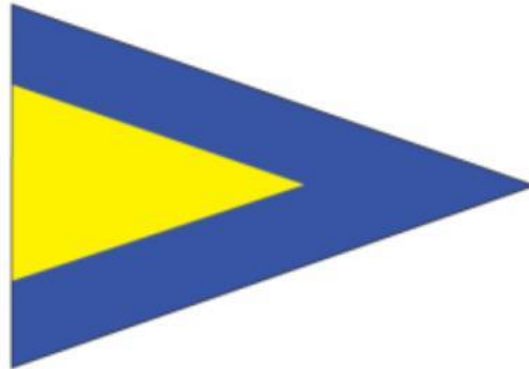


Individual Recall
(courtesy under TNR SIs)



Announce Individual Recalls
on VHF 71 (TNR)

General Recall
(Use if a significant % are OCS)

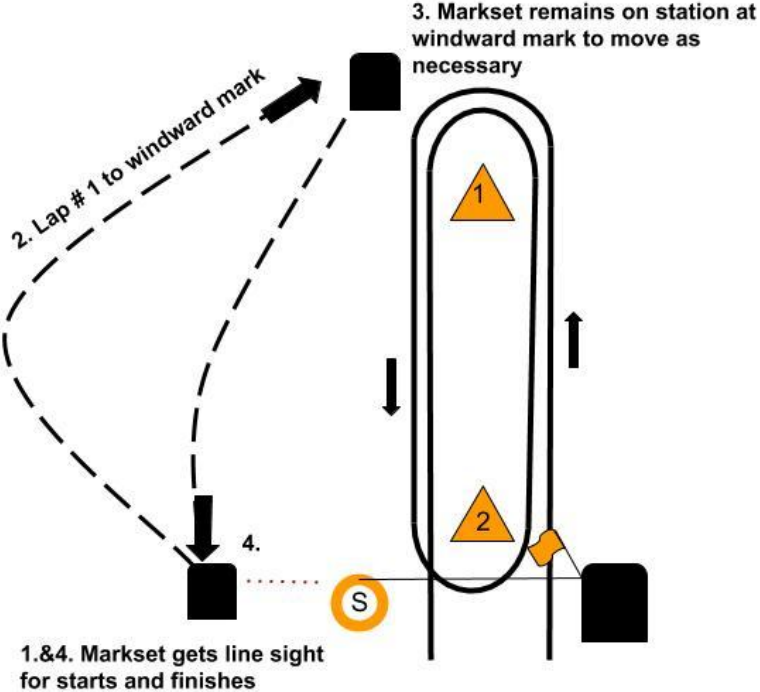


Courtesy to Announce
General Recall for TNR

7 After the boats have started properly ...

1. Markset boat follows fleet upwind (preferably on the left side of the course)
2. Markset boat holds station upwind of windward mark to watch 1st mark rounding
3. Signal boat crew record all starting data (OCS, start time, 1st leg time, etc.)
4. Markset and Signal boats work to square course as needed by moving the windward mark after last boat rounds
 - a. Rarely, if ever, move the leeward mark for TNR
5. Markset boat drives downwind to record finishes as backup to Signal boat

MARKSET RESPONSIBILITIES DURING RACE



Course "L4"

8

Filling in the Score Sheet

Multiple people on each boat (Signal and Markset) should fill in Score Sheet

1. Mark the Time of start
2. Mark any wind changes
 - a. Adjust mark right or left as needed as soon as the last boat rounds
3. Mark time of first boat (and sometimes last boat) to round first leg
 - a. Lengthen or shorten the course based on the time for boats to round (more later)
4. Note anyone who is/was OCS
5. Mark any protests you hear on the water or over the VHF
6. Write Down the Scores
7. Confirm scores through agreement
8. Transcribe scores onto front page of score sheet

Filling in the Score Sheet: Step 1

ailing.org/resources/Documents/Racing/Race%20Committee%20Form.xls.pdf

1 / 2

FILL OUT AT THE DOCK!!!

RACE COMMITTEE SERVED BY: _____ Date: _____

Team Name: _____ Skipper: _____ Crew: _____

Team Name: _____ Skipper: _____ Crew: _____

Weather: _____ Average Wind Speed: _____ Gusting to: _____

Time departed dock: _____ : _____ Direction: _____

Time returned: _____ : _____

TIMES FOR:

	1 - L	2 - L	3 - L	4 - L	5 - L
START	:	:	:	:	:
1st MARK	:	:	:	:	:
1st FINISH	:	:	:	:	:

Bow	BOAT	TEAM Name	SKIPPER:						
1	Joker								
2	Jester								
3	Jammin'								
4	Jalapeño								
5	Oj								
6	Algonquin								
7	Jolly Roger								
8	Jolie								
9	CoCo J								
10	Jazz								
11	Jack Rabbit								

Filling in the Score Sheet: Step 4

ng.org/resources/Documents/Racing/Race%20Committee%20Form.xls.pdf

2 / 2

	Race 1 - L__	Race 2 - L__	Race 3 - L__	Race 4 - L__	Race 5 - L__	6	7	8
START TIME :								
1st MARK TIME :								
1st FINISH TIME :								
1st								
2nd								
3rd								
4th								
5th								
6th								
7th								
8th								
9th								
10th								
11th								
12th								

Use this form to enter bow #'s or boat names as they finish; then, the finish results may be transferred at your leisure to the front page.

**Signal AND Markset boats track times and finishes.
Write them down on p.2 and then transfer over to p.1**

Filling in the Score Sheet: Step 5

ailing.org/resources/Documents/Racing/Race%20Committee%20Form.xls.pdf

1 / 2

Tally the scores at the end of the night

RACE COMMITTEE SERVED BY: _____ Date: _____

Team Name: _____ Skipper: _____ Crew: _____

Team Name: _____ Skipper: _____ Crew: _____

Weather: _____ Average Wind Speed: _____ Gusting to: _____

Time departed dock: _____ : _____ Direction: _____

Time returned: _____ : _____

				TIMES FOR:					
				1 - L	2 - L	3 - L	4 - L	5 - L	
				START :					
				1st MARK :					
				1st FINISH:					
Bow	BOAT	TEAM Name	SKIPPER:						
1	Joker	Clothing Op	Alich	1	3	7	2		13
2	Jester	Girlsrule	R.Boicourt	3	2	1	(RET)12		18
3	Jammin'	Narwhals	Ganser	2	1	2	1		6
4	Jalapeño								
5	Oj								
6	Algonquin								
7	Jolly Roger								
8	Jolie								
9	CoCo J								
10	Jazz								
11	Jack Rabbit								

Filling in the Score Sheet: Step 6

ailing.org/resources/Documents/Racing/Race%20Committee%20Form.xls.pdf

1 / 2

...and then rank the places for the night

RACE COMMITTEE SERVED BY: _____ Date: _____
 Team Name: _____ Skipper: _____ Crew: _____
 Team Name: _____ Skipper: _____ Crew: _____

Weather: _____ Average Wind Speed: _____ Gusting to: _____
 Time departed dock: _____ : _____ Direction: _____
 Time returned: _____ : _____

TIMES FOR:

	1 - L.	2 - L.	3 - L.	4 - L.	5 - L.
START:	:	:	:	:	:
1st MARK:	:	:	:	:	:
1st FINISH:	:	:	:	:	:

Bow	BOAT	TEAM Name	SKIPPER:	1	2	3	4	5	13	18	6
1	Joker	Clothing Op	Alich	1	3	7	2		13	2nd	
2	Jester	Girlsrule	R.Boicourt	3	2	1	(RET)12		18	3rd	
3	Jammin'	Narwhals	Ganser	2	1	2	1		6	1st	
4	Jalapeño										
5	Oj										
6	Algonquin										
7	Jolly Roger										
8	Jolie										
9	CoCo J										
10	Jazz										
11	Jack Rabbit										

If a boat retires (RET), does not start (DNS), does not finish (DNF), does not compete (DNC), or was over-early and fails to restart (OCS): mark the abbreviation and enter = (total # boats + 1)

What to do in an Emergency

TNR Emergency Action Plan

Updated 11/15/2018

The purpose of this plan is to provide the Thursday Night Racing Program with clear, concise guidelines on what to do in emergencies that could occur during the TNR Racing Program on Thursday nights. This document is supplemental to the Downtown Sailing Center's complete Emergency Action Plan.

Water Related Emergency Action Steps:

1. **CLOSEST PERSON(S):** Issue appropriate **May Day on VHF channel 16**
 - a. WHO: 1st person who clearly sees the incident and has ability to issue call.
 - i. **If the closest person or boat is unable to make the call, the Chase Boat/Markset Boat should make call - May Day, May Day, May Day. Prompts located on Boat's Emergency Card.**
2. Follow USCG instructions for landing and take appropriate care/action for situation.
3. **Signal boat:** blast 3 horn/whistle blasts to **abandon race** and notify competitors on Channel 71. Proceed with Caution to assist Markset Boat
4. Only after emergency is handled, Call Programs Director(s), then Executive Director if no answer to notify full-time staff.
5. ALL OTHER BOATS STANDBY; avoid interfering with EMS but render assistance as needed.

Land/Dock Related Emergency Action Steps:



Who Calls 911? What to do?

- 1st person available to Call - CALL! Do not delay!
 - It is okay if multiple people call
 - “MAY DAY” transmission on VHF Radio is the preferred method for fastest action on the water
 - But 911 is fine. Call Call Call.
- All competitors stop racing. If you see something, say something.
 - Boats should go into safety position
 - Standby to render assistance as needed...
 - ...but Do Not Impede Emergency Medical Services (EMS)
- Markset boat has AED and is most mobile
- RC Signal boat should pull anchor in and proceed to assist as needed
- Follow EMS directions to preferred landing areas.
- Emergency Landing Areas posted on the cockpit of each boat
 - Includes how to complete a “May Day” transmission on VHF 16



DANGER: SHALLOW AND OFF LIMITS


LIFE-THREATENING EMERGENCY LANDING AREAS ARE STARRED. CALL 911 IN THE EVENT OF AN EMERGENCY OR USE VHF CHN 16 TO CONTACT USCG. NO SAILING BEYOND KEY BRIDGE W/O PER/EVENT APPROVAL; NO SAILING BEYOND HANOVER ST. BRIDGE OR IN MARINAS

Protests

The Protester and Protestee fill out a Protest Form

← → ↻ https://www.ussailing.org/wp-content/uploads/2018/01/US-Sailing-2017-2020-Protest-Form.pdf ☆ | 🌐 | 🔍

doc03708120170301133906.pdf 1 / 2 ↻ ⬇️ 🖨️



Protest Form

also for requests for redress and reopening
Fill in and check as appropriate

Date & time received _____
Received by _____ Filing no. _____
Protest time limit _____

1. EVENT _____ Organizing authority _____ Date _____ Race no. _____

2. TYPE OF HEARING

<input type="checkbox"/> Protest by boat against boat	<input type="checkbox"/> Request for redress by boat or race committee
<input type="checkbox"/> Protest by race committee against boat	<input type="checkbox"/> Consideration of redress by protest committee
<input type="checkbox"/> Protest by protest committee against boat	<input type="checkbox"/> Request by boat or race committee to reopen hearing
	<input type="checkbox"/> Consideration of reopening by protest committee

3. BOAT PROTESTING, OR REQUESTING REDRESS OR REOPENING

Class _____ Sail no. _____ Boat's name _____

Represented by _____ Tel. _____ Email _____

4. BOAT(S) PROTESTED OR BEING CONSIDERED FOR REDRESS

Class _____ Sail no. _____ Boat's name _____

5. INCIDENT

Where and when the incident occurred _____

Rule(s) alleged to have been broken _____ Witness(es) _____

6. INFORMING PROTESTEE How did you inform the protestee of your intention to protest?

<input type="checkbox"/> By hailing When? _____	Word(s) used _____
<input type="checkbox"/> By displaying a red flag When? _____	
<input type="checkbox"/> By informing her in some other way Give details _____	

Order of Operations:

1. Did the protesting boat hail the race committee on the signal boat and lodge their protest (verbal and/or VHF 71)?
 - a. If 'Yes', continue...
 - b. If 'No', did the incident between boats result in damage or injury? If 'Yes', continue...
2. Did the protesting boat yell "Protest" or was there damage or injury?
 - a. If 'Yes', continue...
3. Did the protesting boat fly a red flag?
 - a. If 'Yes', continue...
4. Did the protesting boat withdraw their protest verbally with the race committee?
 - a. If 'No,' **YOU HAVE A VALID PROTEST ON YOUR HANDS!!!**

What to do when there is a Protest

1. Give both teams Protest Forms - offer it to them after the race and remind them after racing
2. Look for the Protest Parties (protestees and protesters) on the docks once you dock
3. Assign 1 person from RC Duty to be the Arbitrator
4. Each team gets to have one person from their boat go to Arbitration
5. Arbitration can only occur after the Protest Forms have been filled out (or else the protest is not valid)
6. ...process continued on next slide...

Arbitration

← → ↻ 🔒 https://downtownsailing.org/resources/Documents/Racing/DowntownSailingScoringPenaltyForm.pdf ☆ ○ 🌐

DowntownSailingScoringPenaltyForm.pdf 1 / 1 ↻ ⬇️ 🖨️

Downtown Sailing Scoring Penalty and Protest Withdrawal Form

This form is provided to record scoring penalties taken under Rule **T1**, Post-Race Penalties, in **Appendix T: Arbitration**. This form is also provided to record penalties under Racing Rule **44.1** and for withdrawing a *protest* under the guidelines of Rule **T4 (b)**.

This form is to be completed by a representative of the party involved in the incident.

Event (circle one): TNR RACING OTHER (specify): _____
Date: _____ Race Number on said Date: _____

Protested Yacht NAME (if known): _____
Protested Yacht NUMBER (on bow and in cockpit): _____
Class (circle one): J22 SONAR ACCESS 303W OTHER (specify): _____

Representative (print name): _____
Telephone: _____ Signature: _____
Time of incident: _____ Location of Incident: _____
Rule(s) broken: _____

Penalty Taken at time of incident (circle one): Yes No
If 'Yes' to above, Penalty Taken (circle one): Two-Turns One-Turn

Protesting Yacht NAME (if known): _____ **NUMBER** (if known): _____
Representative (if known): _____

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Arbitration (continued)

- One person from RC duty (not on the teams protesting/protected)
- One person from each team involved in the protest (as many people as teams involved)
 - NO WITNESSES
 - ONLY ONE person per team as a representative
 - The teammember must have been ON THE BOAT
- Arbitrator receives the completed protest forms
- Arbitrator decides if arbitration is appropriate.
 - Damage, Injury, Bias, Rudeness may make it inappropriate
- Arbitrator reads the protest forms and listens to the witnesses (closed meeting)
- Arbitrator gives their OPINION on what the protest committee is likely to do.

Arbitration (continued more)

- 1) The arbitrator's opinion will be one of the following:
 - a) The protest committee will likely find the *protest* invalid,
 - b) The protest committee will likely penalize neither boat, OR
 - c) The protest committee will likely find one or more boats for breaking a rule, identifying the boats and the penalties
- 2) After the arbitrator offers an opinion
 - a) A boat may take a Post-Race Penalty, and/or
 - b) A boat may ask to withdraw her *protest*.
 - c) A boat or boats may continue on to a protest hearing in two weeks time
- 3) If a boat takes a Post-Race Penalty or withdraws the protest, the arbitrator may then act on behalf of the protest committee to allow the withdraw

APPENDIX T

ARBITRATION

This appendix applies only if the notice of race or sailing instructions so state.

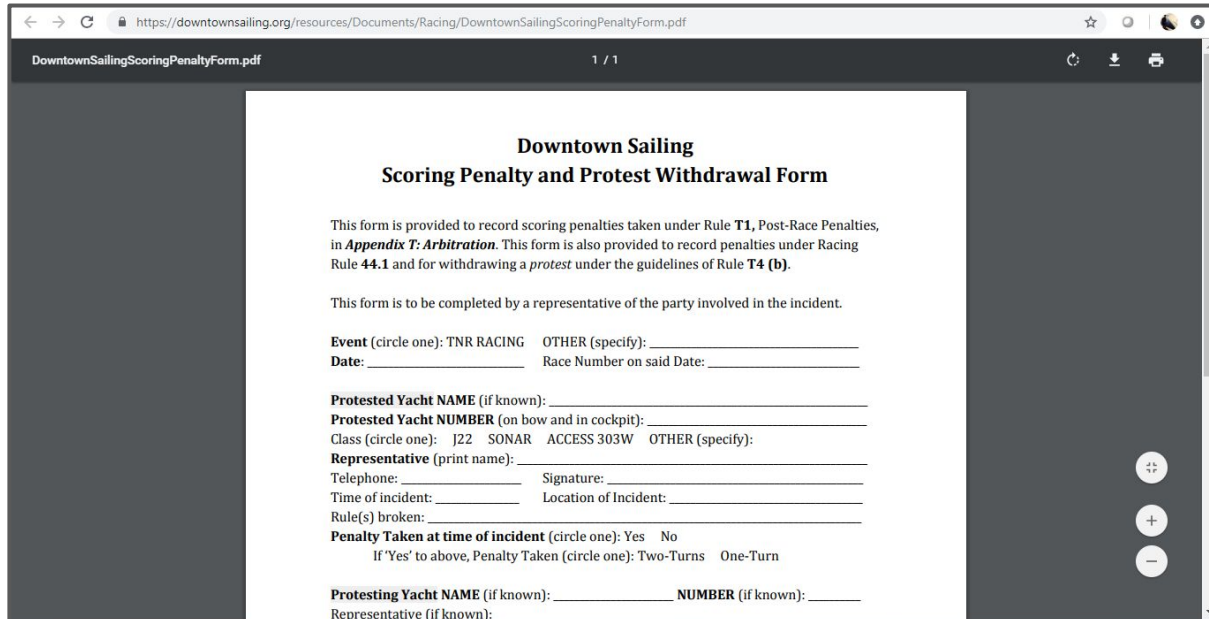
Arbitration adds an extra step to the protest resolution process but can eliminate the need for some protest hearings, thus speeding up the process for events in which many protests are expected. Arbitration may not be appropriate for all events as it requires an additional knowledgeable person to act as the arbitrator. Further guidance on arbitration can be found in the World Sailing International Judges Manual, which can be downloaded from the World Sailing website.

T1 POST-RACE PENALTIES

- (a) Provided that rule 44.1(b) does not apply, a boat that may have broken one or more rules of Part 2 or rule 31 in an incident may take a Post-Race Penalty at any time after the race until the beginning of a protest hearing involving the incident.
- (b) A Post-Race Penalty is a 30% Scoring Penalty calculated as



If the Protesting boat withdraws the protest or either/both team(s) take a scoring penalty for breaking a rule:



The image shows a PDF document titled "Downtown Sailing Scoring Penalty and Protest Withdrawal Form" displayed in a web browser. The browser's address bar shows the URL: <https://downtownsailing.org/resources/Documents/Racing/DowntownSailingScoringPenaltyForm.pdf>. The document content includes the following text:

Downtown Sailing
Scoring Penalty and Protest Withdrawal Form

This form is provided to record scoring penalties taken under Rule **T1**, Post-Race Penalties, in **Appendix T: Arbitration**. This form is also provided to record penalties under Racing Rule **44.1** and for withdrawing a *protest* under the guidelines of Rule **T4 (b)**.

This form is to be completed by a representative of the party involved in the incident.

Event (circle one): TNR RACING OTHER (specify): _____
Date: _____ Race Number on said Date: _____

Protested Yacht NAME (if known): _____
Protested Yacht NUMBER (on bow and in cockpit): _____
Class (circle one): J22 SONAR ACCESS 303W OTHER (specify): _____

Representative (print name): _____
Telephone: _____ Signature: _____
Time of incident: _____ Location of Incident: _____
Rule(s) broken: _____

Penalty Taken at time of incident (circle one): Yes No
If 'Yes' to above, Penalty Taken (circle one): Two-Turns One-Turn

Protesting Yacht NAME (if known): _____ **NUMBER** (if known): _____
Representative (if known): _____

Downtown Sailing Scoring Penalty and Protest Withdrawal Form

This form is provided to record scoring penalties taken under Rule **T1**, Post-Race Penalties, in **Appendix T: Arbitration**. This form is also provided to record penalties under Racing Rule **44.1** and for withdrawing a *protest* under the guidelines of Rule **T4 (b)**.

This form is to be completed by a representative of the party involved in the incident.

Event (circle one): TNR RACING OTHER (specify): _____
Date: _____ Race Number on said Date: _____

Protested Yacht NAME (if known): _____

Protested Yacht NUMBER (on bow and in cockpit): _____

Class (circle one): J22 SONAR ACCESS 303W OTHER (specify): _____

Representative (print name): _____

Telephone: _____ Signature: _____

Time of incident: _____ Location of Incident: _____

Rule(s) broken: _____

Penalty Taken at time of incident (circle one): Yes No

If 'Yes' to above, Penalty Taken (circle one): Two-Turns One-Turn

Protesting Yacht NAME (if known): _____ **NUMBER** (if known): _____

Representative (if known): _____

Telephone (if known): _____

Scoring Penalty Taken (circle one): Yes (30% penalty) No (Protest Hearing)

Arbitrator Name (print): _____ Time: _____

Arbitrator Signature: _____ Date: _____

By signing this document, the Arbitrator claims the penalty was taken in accordance with rule 44.1(b)

Even if Protest will not likely be considered valid, Arbitrator fills out form according to protest forms and testimony.

A team has the following options: take a scoring penalty; continue to a protest hearing; or withdraw their protest.

Class (circle one): J22 SONAR ACCESS 303W OTHER (specify): _____

Representative (print name): _____

Telephone: _____ Signature: _____

Time of incident: _____ Location of Incident: _____

Rule(s) broken: _____

Penalty Taken at time of incident (circle one): Yes No

If 'Yes' to above, Penalty Taken (circle one): Two-Turns One-Turn

Protesting Yacht NAME (if known): _____ **NUMBER** (if known): _____

Representative (if known): _____

Telephone (if known): _____

Scoring Penalty Taken (circle one): Yes (30% penalty) No (Protest Hearing)

Arbitrator Name (print): _____ Time: _____

Arbitrator Signature: _____ Date: _____

By signing this document, the Arbitrator claims the penalty was taken in accordance with 44.1(b)

Mark with an 'X' Here, _____, if withdrawing a protest (place 'X' within line)

Representative (print name): _____ Time: _____

Representative Signature: _____ Date: _____

Arbitrator Signature, time, and date of Acceptance: _____

Race Committee Acknowledgement Date: _____ Time: _____

Signature: _____

Fill out the form completely and then staple it to the protest form. Sign all the appropriate places.

Return original copy to the RC bag; take a photo and text/email Stuart per instructions

Please staple to Protest Form, if appropriate, and use appropriate following procedures: If a party, file with RC; If RC, file with DSC office by contacting stuart@downtownsailing.org and with Protest Committee.